



MINUTES
COMMITTEE OF THE WHOLE
Monday, March 11, 2013
3:30 p.m.
City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwater
Councillor R. Lunny
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith
R. Perchuk, Operations Manager
W. Brinkman, Emergency Services Manager
J. McMillin, City Clerk
C. Edie, Treasurer

Regrets: Councillor R. McKay
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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its Monday, March 18 meeting:-

- The 2013 Municipal Operating Budget and Municipal Five Year Capital Plan
 - The 2013 Water & Sewer Utility Budget
 - The 2013 Solid Waste Utility Budget
- An amendment to Schedule "B" to Tariff of Fees and Charges By-law Number 120-2011 to repeal Day Care Fees.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan made the following Declarations:

- February 19 Council meeting which he was absent, regarding Resolution #19 and Bylaw Number 10-2013 relating to the OPP lease of the former KPS building as his spouse is a Member of the Police Services Board;
- On today's agenda relating to the 2013 Operating Budget, Remuneration Report and Various Minutes as they relate to Kenora Police Services Board as his spouse is a Member of the Board.

C. Motion for Confirmation of Previous Committee Minutes:

Moved by S. Smith, Seconded by R. Lunny and Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held February 11, 2013 and its Budget Meeting held March 7, 2013 be confirmed as written and filed.

D. Deputations:

- **3:30 p.m. - Mike Dietsch – Event Centre Committee**

Mike gave an overview of the work done to-date regarding the Event Centre Committee, noting that Chris Van Wallegghem is Chair and that he is Vice-Chair. He reviewed the other Members of the Committee, and mentioning Member Ruth Illman was also in attendance today. He referred to the recent vacancy on the Committee and that it will likely be filled shortly. Mike advised of the 4 sub-Committees that have been formed under the Event Centre Committee, specifically Facility; Capital/Operating Costs; Marketing/Promotion and Funding/Financing. The Committee is organizing public input sessions to help guide the requirements of the facility and build a foundation of support from the community. Minutes are being circulated to Council on a monthly basis and the Committee intends to provide quarterly reports to Council to keep the City up-to-date on its progress.

Mike was thanked for attending and he left the meeting at 3:40 p.m.

E. Reports:

Business Administration

Lead Councillor Lunny (Alt. Councillor McMillan)

1. K.D.S.B. Report from Councillor Roussin

Monthly Update

Councillor Roussin advised information has been circulated by KDSB with respect to a Housing/Homelessness Plan as well as a recent Press Release from its February meeting. He noted a recent resolution as well as the Press Release relating to the Social Housing Review will be further discussed on March 21 at the next Board Meeting as this information was not correctly reported on relating to additional units under the Review.

2. 2013 AMO Conference Attendance

Recommendation:

That authorization is hereby given for the following Members of Council to attend the 2013 Annual Conference of the Association of Municipalities of Ontario (AMO) taking place in Ottawa, August 18-21, 2013:-

Mayor Canfield
Councillor Lunny
Councillor McMillan
Councillor Smith; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

JMcMillin

Recommendation approved.

3. 2013 NOMA Conference Attendance

Recommendation:

That authorization is hereby given for four (4) Members of Council to attend the 2013 Northwestern Ontario Municipal Association (NOMA) Annual General Meeting taking place in Thunder Bay April 24, 25 and 26, 2013; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

JMcMillin

Recommendation approved.

The four names are to be confirmed as it is not known at this time if Councillor McKay wishes to attend.

4. Boat Docking Parking

Recommendation:

That in keeping with the intent of the new parking strategy where the shift of longer term parking is moved away from the downtown core, Council hereby directs the Harbourfront boat docking parking (not applicable to Mooring Buoys), currently included in the monthly rental fee as authorized by By-law Number 100-2011, as amended, be limited to the Lakeview Drive and McLeod Park parking lots only; and

That parking in the McClellan Avenue Parking Lot as previously approved by amending By-law Number 32-2012 is no longer included in the monthly docking fee; and

That Council give three readings to a by-law to amend By-law Number 100-2011 for this purpose; and further

That By-law Number 32-2012 be hereby repealed.

Recommendation approved (resolution and by-law).

JMcMillin

5. Budget Approval – Municipal Operating/5 Year Capital Plan

Recommendation:

That the City of Kenora 2013 Municipal Operating Budget and Five Year Capital Plan as reviewed and amended by Council be approved; and

That Council authorize City administration to proceed with the implementation of all budget related decisions in accordance with those reflected within the amended budgets; and

That By-law #22-2013, a By-law to approve the 2013 Municipal Operating Budget and the Municipal Five Year Capital Plan be approved; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2013 Municipal Operating Budget and Municipal Five Year Capital Plan by by-law at its March 18th Council Meeting.

Recommendation approved (resolution and by-law).

JMcMillin

Councillor Lunny read a Press Release with respect to the approval of the 2013 Municipal Budget which will go forward for approval to the March 18 Council meeting.

Councillor McMillan asked the Clerk if the resolution for this by-law approval could be separated out from the other by-laws for Monday's meeting due to his Declaration of Pecuniary Interest. Joanne will ensure the resolution is stand-alone for this by-law.

JMcMillin

Councillor Roussin acknowledged and thanked Karen Brown and her staff for preparation of the budget. He explained he has certain concerns with the budget due to the reduced provincial funding as well as withdrawing funds/replenishing the Citizens' Trust Fund and the return on funds and he may not be able to support the budget going forward on Monday; he believes there is enough information for a zero increase and hopes to get answers before Monday.

Mayor Canfield explained we are in good shape for our community with the expensive infrastructure we have to maintain.

Councillor Smith agrees that MPAC is a huge part of the problem and the result could be a 10% increase in taxes and assessment and that the battle is with MPAC. It was noted Council worked hard on this budget and people in the community are struggling and that something had to be done. Councillor Smith also thanked Karen and her staff with the work done on this year's budget.

Recommendation approved (resolution and by-law).

JMcMillin

6. Budget Approval – Sewer and Water

Recommendation:

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2013 Water & Sewer Utility Budget at the March 18th Council Meeting; and

That Council hereby approves the 2013 Water & Sewer Operating Budget and Five Year Capital Plan; and further

That Council hereby gives three readings to By-Law Number 23-2013 – A By-Law to approve the 2013 Water & Sewer Utility Budget.

Recommendation approved (resolution and by-law).

JMcMillin

7. Budget Approval - Solid Waste

Recommendation:

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to formally adopt the 2013 Solid Waste Utility Budget at the March 18th Council Meeting; and

That Council hereby approves the 2013 Solid Waste Operating Budget and Five Year Capital Plan; and further

That Council hereby gives three readings to By-Law Number 24-2013 – A By-Law to approve the 2013 Solid Waste Utility Budget.

Recommendation approved (resolution and by-law).

JMcMillin

8. City Hall Roof Replacement

Recommendation:

That Council hereby awards a contract to Empire Restoration Inc. for the full replacement of all roof surfaces at City Hall, in the total bid sum amount of \$565,000 plus HST; and further

That John Nabb, Facilities Supervisor be directed to seek approval from the Ontario Heritage Trust for the proposed works to City Hall.

Recommendation approved.

JMcMillin

9. Council Remuneration Report

Recommendation:

That Council receive the reports prepared by Charlotte Edie, Treasurer dated March 4, 2013 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law Number 6-2012.

Recommendation approved.

JMcMillin

10. NOHFC Agreement for Phase III DTR

Recommendation:

That Council authorizes the Mayor and Clerk to execute an agreement with the Northern Ontario Heritage Fund (NOHFC) for the Phase III Downtown Revitalization Design Project; and further

That the appropriate bylaw be passed for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

11. O.H.S.A. – City Policy Statement Review and Signing

Recommendation:

That Mayor and Council review, approve, and sign accordingly the attached documents:

The City of Kenora Occupational Health and Safety Policy Statement;
The City of Kenora Workplace Harassment Policy;
The City of Kenora Workplace Violence Prevention Policy; and,
The Drinking Water Quality Management System Commitment and Endorsement Page.

Recommendation approved.

JMcMillin

12. Procurement Policy

Recommendation:

That the Council of the City of Kenora review and approve the amendments to the City of Kenora Procurement Policy as attached to the March 5, 2013 report of Bruce Graham, Risk Management and Loss Prevention Officer; and further

That three readings be given to a by-law for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

13. Various Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- December 18, 2012 & January 22, 2013 – Committee of Adjustment/Planning Advisory Committee
- January 24 & February 7 – Heritage Kenora
- January 29 – Non-Profit Housing Review Committee
- January 29 & February 13 – Homelessness & Behavioural Issues Task Force
- February 4 – Lake of the Woods Development Commission
- February 4 – Kenora Transit Commission
- February 9 – Kenora Event Centre Committee
- February 11 – Committee of the Whole
- February 12 – Property & Planning
- February 13 – Accessibility Advisory Committee
- February 20 – Community Policing Committee
- February 28 – Lake of the Woods Museum Board

That Council hereby receives the following Minutes from other various Committees:

- December 4, 2012 – Kenora Police Services Board
- January 17 – Kenora District Services Board

- January 18 – Board of Health
- December 20, 2012 & January 24 – District of Kenora Home for the Aged; and further

That these Minutes be circulated and ordered filed.

Recommendation approved.

JMcMillin

Community Services

Lead Councillor McMillan (Alt. Councillor Lunny)

1. Lake of the Woods Museum - Summer Students

Recommendation:

That Council of the City of Kenora approve the hiring of three (3) summer students for the Lake of the Woods Museum – two students for 15 weeks and one student for 7 weeks – during the 2013 summer season; and

That these positions are conditional upon Council approval of the 2013 City Operational Budgets; and further

That the Museum Director be authorized to fill the respective positions and to establish the employment terms of reference in consultation with the Human Resources Manager according to Municipal Hiring Practices and Regulations.

Recommendation approved.

JMcMillin

2. Tariff of Fees Amendment – Day Care Fees

Recommendation:

That Council hereby amends Schedule “B” to City of Kenora Tariff of Fees and Charges By-law Number 120-2011 by deleting various rates and fees associated with the Castle of Learning Day Care which are no longer required; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to adopt a by-law for this purpose at its March 18, 2013 meeting; and further

THAT Council give three readings to a by-law to amend Schedule “B” to Tariff of Fees and Charges By-law Number 120-2011.

Recommendation approved (resolution and by-law).

JMcMillin

Economic Development

Lead Councillor Smith (Alt. Councillor Roussin)

1. Tourism Summer Students

Recommendation:

That Council of the City of Kenora approve the hiring of seven (7) summer students for Tourism Kenora (for 16 weeks each for a total of 112 weeks) from May 18, 2013 to September 6, 2013 and further

That all positions approved are conditional upon Council approval of the 2013 Tourism Operational Budget.

Recommendation approved.

JMcMillin

Emergency Services

Lead Councillor Drinkwater (Alt. Councillor McKay)

No reports.

Operations

Lead Councillor McKay (Alt. Councillor Drinkwater)

1. 2012 Kenora Drinking Water System – Annual Report

Recommendation:

That the Council of the City of Kenora hereby receives the 2012 Kenora Drinking Water System Summary Report, for the period January 1st, 2012 to December 31st, 2012, as prepared by Biman Paudel, Water and Sewer Supervisor.

Recommendation approved.

JMcMillin

2. Council’s Role Responsibilities SDWA, 2002

Recommendation:

That the Council of the City of Kenora hereby receives the Report “Roles and Responsibilities of Councillor's under the Safe Drinking Water Act, 2002” (SDWA), as prepared by Biman Paudel, Water and Sewer Supervisor; and further

That training with regard to the “Safe Drinking Water Act – Statutory Standard of Care” be included in the orientation package for new Council Members to explain Council’s role and responsibilities under Section 19, SDWA 2002.

Recommendation approved.

JMcMillin

3. Green Municipal Fund PCP Program – FCM

Recommendation:

That the Council of the City of Kenora hereby supports the Corporation of the City of Kenora becoming a member of the Partners for Climate Protection Program (PCP); and

That the Council of the City of Kenora hereby approves the adoption of the following resolution as required by the Federation of Canadian Municipalities (FCM) and ICLEI-Local Governments for Sustainability to become a member in the Partners for Climate Protection Program (PCP):-

Whereas the International Panel on Climate Change (IPCC) concludes in its 2007 *Fourth Assessment Report* that "there is new and stronger evidence that most of the warming observed over the last 50 years is attributable to human activities"; and

Whereas the IPCC concludes that human influences on the climate have likely contributed to a rise in the sea level during the latter half of the 20th century, changed wind and temperature patterns, and likely increased the risk of heat waves, the area of land affected by drought since the 1970s, and the frequency of heavy precipitation; and

Whereas the *IPCC Special Report on Emission Scenarios* (SRES, 2000) projects an increase in global greenhouse gas (GHG) emissions of 25 to 90 per cent between 2000 and 2030; and

Whereas the IPCC observes that warming resulting from human influences could lead to some abrupt or irreversible impacts, depending on the rate and magnitude of climate change; and

Whereas the IPCC anticipates the following impacts from climate change over the next century for North America:

- Decreased snow pack, more winter flooding, and reduced summer flows resulting from warming in western mountains, exacerbating competition for over-allocated water resources;
- Increased aggregate yields of rain-fed agriculture by five to 20 per cent, but with important variability among regions; and major challenges for crops that are grown close to their highest suitable temperature or that depend on highly used water resources;
- Increased number, intensity and duration of heat waves for cities that currently experience them, creating potential for adverse health impacts; and
- Increased stress on coastal communities and habitats as a result of the interaction of climate change impacts and development and pollution; and

Whereas GHGs (e.g. carbon dioxide, methane, nitrous oxide), released from burning coal, oil and natural gas and from cutting trees and clearing land for agriculture and development, are the primary cause of climate change; and

Whereas the *World Mayors and Municipal Leaders Declaration on Climate Change 2005* asserts the need for joint authority and global action on climate change; and

Whereas municipal investments in building retrofits, community energy systems, water conservation, renewable energy technologies, waste reduction, landfill gas capture, fleet management, public transit and other sustainable measures reduce operating costs, help maintain community services, protect public health and contribute to sustainable community development while cutting GHG emissions contributing to climate change; and

Whereas the Federation of Canadian Municipalities (FCM) and ICLEI–Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions; and

Whereas over 200 municipal governments across Canada representing more than 75 per cent of the population have already committed to reducing corporate and community GHG emissions through the PCP program; and

Whereas PCP participants commit to working toward reducing GHG emissions in municipal operations by a suggested target of 20 per cent below 2000 levels, and a suggested target of six per cent below 2000 levels in the community within 10 years of joining the PCP program; and

Whereas the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target and vision, developing a local action plan, implementing the plan, and monitoring progress and reporting results; and

Be It Resolved that the Corporation of the City of Kenora communicate to FCM its participation in the PCP program and its commitment to achieve the milestones set in the PCP five-milestone framework; and

Be It Further Resolved that the Council of the Corporation of the City of Kenora hereby appoints the Operations Manager as the Corporate Staff Person and the Mayor as the Elected Official to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

Recommendation approved.

JMcMillin

4. Water Wastewater Systems Monthly Summary Report

Recommendation:

That Council of the City of Kenora hereby accepts the January 2013 Kenora

Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

Recommendation approved.

JMcMillin

Motion - Adjournment to Closed Meeting

1. Moved by R. Lunny, Seconded by C. Drinkwalter and Carried:-

That this meeting now adjourns to a Closed Session at 4:35 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

- i) Personal Matter about an Identifiable Individual (2 Items).**

Committee reconvened to Open Meeting at 5:00 p.m.

2. Moved by R. Lunny, Seconded by L. Roussin and Carried:-

That Committee hereby reconvenes to the Open Meeting at 5:00 p.m. with the following report from its Closed Session:

Appointment to Kenora Library Board

That Council hereby appoints Joseph Fregeau to fill the vacancy created on the Kenora Public Library Board by the recent resignation of Shannon Creedon-Bailey, with a term to expire at the pleasure of Council but not to exceed November 30, 2014.

JMcMillin

Recommendation approved.

Next Meeting:

- Monday, April 15, 2013

The meeting closed at 4:36 p.m.